

# FOX VALLEY CAREER CENTER

## BOARD OF DIRECTORS' MEETING **MINUTES**

Wednesday, March 4, 2020

8:30 A.M.

### A. CALL TO ORDER

**Dr. Leden called the meeting to order at 8:31 pm**

### B. ROLL CALL

### C. ESTABLISHMENT OF QUORUM

**Five member present – quorum is established.**

### D. APPROVAL OF AGENDA

**Drs. Hichens/Mutchler 5-0**

### E. PUBLIC COMMENT

**None**

### F. CONSENT AGENDA--RECOMMENDED MOTION

1. Approval of Minutes – November 6, 2019
2. Annual Renewal of Joint Agreement
3. Approval of Donations
4. Approval of monthly budget summary

**Drs. Hichens/Leden 5-0**

### G. OLD BUSINESS

1. CTEI Grant – February payment
2. Strategic Plan draft
3. Interviews for Assistant Director – March 13

**Dr. Burchell shared that FVCC has received the December CTEI payment. Board members were provided with a copy of the Joint Agreement to share with their school boards for renewal. Dr. Burchell also described the interview process and candidate pool for Mr. Alexander's replacement.**

**Dr. Burchell shared the latest draft of the Strategic Plan and described the process to date. Board members asked questions and reaffirmed the goal of bringing a final plan to the May meeting for approval.**

### H. NEW BUSINESS

1. 2020-21 Preliminary Registration Enrollments
2. 2020-21 Master Schedule and Staffing

**Preliminary enrollments (561) and the tentative master schedule were shared with the Board. There was a discussion of continuing to seek ways to reduce or eliminate overload assignments.**

### I. ANNOUNCEMENTS & OTHER BUSINESS

1. Students of the Month lists – January
2. Preliminary budget will be ready by March 20
3. Mock Interviews – March 16, 17, and 18
4. SkillsUSA Contest – April 23-25 in Springfield

6. Public Safety Jamboree – April 17, 2020
7. Interview regarding Small World space and equipment – March 4
8. CTE in the News articles

**J. 19-20 REMAINING MEETING DATES**

- May 6, 2020
- June 3, 2020 - if necessary

**K. ADJOURNMENT**

**Drs. Leden/Hichens 5-0**

**Dr. Leden officially adjourned the meeting at 9:02 am**